

Members Present: Petty, Sloan, Kent

Absent:

Others Present: Mayor Palm, Adm. Bradley, Clerk Zeman, C. Haggard, P. Cannon, M. Hardy, T. Pinion, Rob Nelson

Call to Order –Ald. Petty called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Kent to approve the minutes of December 22, 2020. Motion carried unanimously. Moved by Kent, seconded by Sloan to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$6,504,602.90**. Motion carried unanimously.
- b) **Review Purchasing Policy** – C. Haggard gave a brief review of the City’s purchasing policy. No action taken.
- c) **Friends of Baraboo Parks** – M. Hardy explained that this is a new non-profit group looking to help increase donations for the purpose of playground and park improvements. The Parks Commission has said that aquatics and playground improvements are their top two tasks to focus on over the next 5 years. This agreement sets the relationship between the City and the Friends Group so that when they are fundraising, residents can be assured that they are working on a City project. It also gives the assurance to the Friends Group that the City is working with them to make sure that any funds received will be used for a specific project. The agreement does require that annually the Friends Group attend a Parks & Rec. Commission mtg. and present their financials for the year. Moved by Sloan, seconded by Kent to recommend to Council the Memorandum of Understanding forming a relationship with the Friends of Baraboo Parks, a registered 501(c)(3) organization. Motion carried unanimously.
- d) **Employee COVID-19 Policy** – Adm. Bradley informed the committee that as of December 31, 2020 the Families First Coronavirus Response Act (FFCRA) and the expansion of the FMLA for COVID-19 expired. As part of the relief bill, they extended the opportunity to opt-in to the FFCRA until March 31, 2021. This was discussed by department heads with the goal of keeping employees out of the workplace. We are recommending that we opt-in to the extension allowing employees with unused FFCRA leave the ability to use this time up until March 31, 2021. A portion of the wages and benefits will be reimbursable. We will continue to allow the 3-days of Temporary Paid Leave for the purpose of testing in addition to the extended FFCRA leave. Moved by Sloan, seconded by Kent to recommend to Council approving the amended Employee COVID-19 Policy. Motion carried unanimously.
- e) **Sale of City Owned Property** – T. Pinion informed the committee that a local landscaping contractor, L & L Equities, LLC, is interested in purchasing the 2.1-acre vacant lot on Lake Street for a price of \$10,000. Moved by Sloan, seconded by Kent to recommend to Council the sale of the City owned property on Lake Street to L & L Equities, LLC. Motion carried unanimously.

Information Items

Adjournment – Moved by Kent, seconded by Sloan and carried to adjourn at 6:47pm.

Brenda Zeman, City Clerk